

Wednesday Assembly Volunteer Opportunities

Let us know where you would like to volunteer. Contact Maggie Radar, 425-767-6770 ext. 125, or email maggie@stmadsophie.org.

Table Helper

Assemblies consist of children and sponsors gathered at tables. Each table needs a Table Helper to guide the children and sponsors in the various tasks that happen at their tables. Tasks include helping with crafts, facilitating discussion and faith sharing question, and generally creating a welcoming atmosphere for their table participants.

Arts and Crafts Helper

Each assembly needs a person to manage the materials that are needed for the assembly enrichment activities throughout the year.

An Arts and Crafts Helper communicates directly with the Assembly Leader and they need to:

- Be familiar with the lesson plan for the year.
- Look ahead and be prepared at least a month ahead to see what materials are needed for the assemblies coming up.
- Gather from the Catechist Resource Room materials such as posters, craft supplies, costumes, and grade-related enrichment resources.
- When necessary, purchase additional materials. (These are reimbursable with receipt.)
- Sort and organize the materials in bins for the upcoming evening.
- Prior to each assembly, check in with the Assembly Leader to confirm that all materials are ready.



Audio-Visual Helper

Each assembly needs a person to assist with the set-up and operation of audio/visual equipment including CD, VHS, and DVD players, and projectors.

Hospitality/Snack Person

Each assembly needs a person to coordinate snacks throughout the year, either periodically or regularly depending on the grade level.

Child Care

We provide child care for families attending Wednesday evening assemblies and events. A coordinator is needed to schedule child-care volunteers for the times they are needed throughout the faith formation year.



Community Outreach

This is the way we live out the Gospel message as part of our children's ministry program. We do outreach projects at each grade level during the year. Volunteers are needed to assist with such outreach efforts as the Thanksgiving food collection and personal care kits for the homeless.



Children's Christmas Liturgy

Volunteers are needed to assist during rehearsal for the Christmas story play, which is performed during the Children's 4:00 p.m. Christmas Eve Mass.

Lenten Soup Night



Families gather together on this parent-child night during Lent for soup, salad, bread, and drinks before watching the sixth graders' shadow drama presentation of The Stations of the Cross. Volunteers are needed to shop at Costco and deliver items to the social hall, help with food preparation, set up and decorate, help serve food, prepare large pots of soup to share, bring breads or crackers, and clean up after the event.

End of the Year Celebration/Carnival



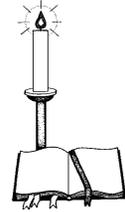
This event is the end-of-the year celebration for our faith formation families. Prior to the event, volunteers are needed to shop for supplies at Costco and Safeway, prepare or purchase cakes or cupcakes for the cakewalk, and help set up and decorate. At the celebration, volunteers are needed to help (for part or all of the event) prepare food, serve food, run games (bean bag toss, fish pond, twister, and cake walk) paint faces, and clean up kitchen and social hall.

Children's Liturgy of the Word (CLOW)

Volunteers are needed to be readers and homilists at CLOW during Sunday morning Masses. The leaders and readers communicate during the week to see if anything needs to be coordinated for the upcoming Sunday.

Responsibilities of 8:30 a.m. CLOW readers:

- Check in with the sacristan.
- Get a listening device.
- Move the cart from the landing between rooms F and G to rooms GHI.
- Pull the screen down.
- Set up altar with cloths and flowers.
- Be upstairs for processional by 8:20 a.m.
- After CLOW, return the *Lectionary* to the sacristy for the 11:00 a.m. Mass.



Responsibilities of 11:00 a.m. CLOW readers:

- Be in the sacristy for the processional by 10:50 a.m.
- Check in with the sacristan.
- Get a listening device.
- After CLOW, return altar cloths to bin on the overhead cart.
- Return the cart to the landing between rooms F and G.
- Unhook screen.
- Return the *Lectionary* to the sacristy.

Catechist Resource Room Helper

Volunteers are needed to help keep the Catechist Resource Room in order. Activities include clearing the center work counter by putting away items in labeled areas, reorganizing, and consolidating materials as necessary.



Carpentry Projects

Carpentry requests vary from year to year. In the past we have needed volunteers to make such items as Advent wreath holders and storage boxes for Mass kits.

Sewing Projects



From time to time we need volunteers to sew costumes, banners, quilt squares or other items for assemblies or children's liturgies.

Helping Hands (Miscellaneous Help)



Our needs for "helping hands" vary. Some examples are preparing materials for assembly enrichment projects, sorting materials for children's ministry projects, and copying programs for children's liturgies.

Set-up or Clean-up Assistance



Volunteers are needed to help decorate, set up food stations, and prepare materials for parent-child events. After events, volunteers are needed to take down decorations and clean up the social hall and kitchen.

Christian Initiation of Children (CIC)



We need faith-sharing catechists to conduct Sunday dismissal for youth, varying in ages from 8 to 17, who are being received into our Catholic faith. Materials and training are provided.

Office Assistance

Volunteers are needed to help with mailings, laminating, photocopying, and sorting materials. On Wednesdays we need assistance preparing materials for assemblies or parent-child events.

